



# FedNow<sup>SM</sup> Service Server Certificate Request

**Required Fields\***

## Section 1: Service Description and Form Instructions

This form should be used to add, revoke and reissue, delete or renew a server certificate that allows access to the FedNow Service via IBM<sup>®</sup> MQ client.

For assistance in completing this form, please contact the FRB Services Support Center at: 833-FRS-SVCS (833-377-7827).

Email the completed form to: [ccc.coordinators@kc.frb.org](mailto:ccc coordinators@kc.frb.org)

## Section 2: Customer Information

<b>Organization Name*</b>	
<b>Identification Number (ABA/RTN)*</b>	
<b>Country*</b> <i>where the certificate is/will be located.</i>	

## Section 3: Service Specific Information

<b>Request Type*</b>	<input type="checkbox"/> <b>ADD a new server certificate</b> <i>Complete Sections 2, 3.1, 3.2 and 3.3.</i>
	<input type="checkbox"/> <b>REVOKE AND REISSUE a server certificate</b> <i>Current server certificate will be revoked and a new server certificate will be issued. Complete Sections 2, 3.1, 3.2 and 3.4.</i>
	<input type="checkbox"/> <b>If the server certificate has been or is suspected of being compromised, check this box for immediate processing.</b>
	<input type="checkbox"/> <b>DELETE a server certificate</b> <i>Complete Sections 2, 3.2 and 3.5.</i>
	<input type="checkbox"/> <b>RENEW a server certificate</b> <i>A new server certificate will be issued and the current server certificate will be deleted after connectivity is validated with the new server certificate. Complete Sections 2, 3.1, 3.2 and 3.6.</i>

### Section 3.1: Technical Contact Information

<b>Technical Contact Name*</b>	<i>First</i>	<i>MI</i>	<i>Last</i>
<b>Technical Contact Email Address*</b> <i>Must be valid individual email address. A group email address will not be accepted.</i>			
<b>Technical Contact Phone Number*</b>	<i>Phone</i>		<i>Extension</i>

### Section 3.2: End User Authorization Contact (EUAC) Information

<b>EUAC Name*</b> <i>The EUAC authorizing this request cannot be the same person as the Technical Contact.</i>	<i>First</i>	<i>MI</i>	<i>Last</i>
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### Section 3: Service Specific Information (continued)

#### Section 3.3: Add a New Server Certificate

<b>Primary or Master Identification Number (ABA/RTN)*</b>	
<b>Environment*</b>	<input type="checkbox"/> P (production) <input type="checkbox"/> C (test)

#### Section 3.4: Revoke and Reissue Server Certificate(s)

- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be revoked and reissued.

<b>Primary or Master Identification Number (ABA/RTN)</b>	
<b>Server Certificate Common Name</b> <i>(provide below; examples: MQFedNow Prod1 and MQFedNow DIT1)</i>	

#### Section 3.5: Delete Server Certificate(s)

- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be deleted.

<b>Primary or Master Identification Number (ABA/RTN)</b>	
<b>Server Certificate Common Name</b> <i>(provide below; examples: MQFedNow Prod1 and MQFedNow DIT1)</i>	

#### Section 3.6: Renew Server Certificate(s)

- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be renewed.

<b>Primary or Master Identification Number (ABA/RTN)</b>	
<b>Server Certificate Common Name</b> <i>(provide below; examples: MQFedNow Prod1 and MQFedNow DIT1)</i>	

**Section 4: Authorization**

By submitting this form: (A) the organization identified in Section 2 (“Participant”) authorizes the Technical Contact identified in Section 3.1 and the EUAC identified in Section 3.2 to receive Federal Reserve Bank server certificate components which together can be used to download a server certificate, allowing Participant to use the Federal Reserve Banks’ FedNow Service; and (B) Participant, Technical Contact and EUAC agree to comply with the terms and conditions specified in Operating Circular No. 5 (“OC 5”) and the Certification Practice Statement (“CPS”), as well as all applicable security procedures, as they are all amended from time to time. [OC 5](#) and the [CPS](#) are both located on FRBservices.org.

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**Federal Reserve Use Only**

<b>Sequence Number</b>	
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